

# Music Handbook 2024



Guildford Grammar School

FOUNDED 1896



GUILDFORD  
GRAMMAR SCHOOL  
MUSIC

## 2024 Term Dates

<b>Term 1:</b>	Begins	(Year K-12) Monday 29 January
	Ends	Thursday 28 March
		(Mid-Term break: Friday 1 March – Monday 4 March inclusive)
<b>Term 2:</b>	Begins	Wednesday 15 April
	Ends	Friday 21 June
		(Mid-Term break: Friday 31 May – Monday 3 June inclusive)
<b>Term 3:</b>	Begins	Monday 15 July
	Ends	Friday 20 September
		(Mid-Term break: Friday 16 August – Monday 19 August inclusive)
<b>Term 4:</b>	Begins	(Year K-11) Monday 7 October
		(Year 12) Tuesday 8 October
	Ends	(ELC) Thursday 5 December
		(Year 1-11) Friday 6 December

### Useful information

Website:	<a href="http://www.ggs.wa.edu.au">www.ggs.wa.edu.au</a>
Current families:	<a href="http://www.ggs.wa.edu.au/parent-hub/">www.ggs.wa.edu.au/parent-hub/</a>
Address:	11 Terrace Rd Guildford 6055
Phone:	08 9377 9222

## Frequently Asked Questions

### ***If I miss a Music lesson, will it be rescheduled?***

If you miss a Music lesson due to an unscheduled assessment/activity, or an emergency, we will do what we can to reschedule. If you simply do not turn up, are sick, forget or are away on a family holiday, then the lesson is not rescheduled.

### ***Do I pay for lessons I miss?***

In most cases, yes. We require a minimum of 48 hours to reschedule or cancel a lesson. If you just do not show, your tutor still needs to be paid for the time spent awaiting your arrival.

### ***How many lessons do I get per term?***

We work out lesson fees based on 32 lessons per year, so an **average** of eight per term. This allows leeway for assessments, excursions and public holidays etc.

### ***How do I enrol or cancel enrolment?***

This is all done through our online form system. Please note that if you wish to cancel lessons, you **must** do this by Week 6 of each term, giving the tutor 4 weeks' notice. Failure to do so will result in a further term's payment.

### ***Will I receive a refund if I do not receive 32 lessons?***

Yes. All tutors keep a detailed record of lessons received.

### ***How do I check on my child's progress?***

All students are issued with a record book which serves as the best way of communication between teacher and parent. Teachers can also be emailed via the addresses on the next page. Student will also receive a formal report twice per year.

# Staff and Contacts

## General information

Mrs Kaye Timms  
9377 9280 or [music@ggs.wa.edu.au](mailto:music@ggs.wa.edu.au)

## School of Music Administration

Director of Music and Senior Classroom	Mr Kieran Hurley	<a href="mailto:kieran.hurley@ggs.wa.edu.au">kieran.hurley@ggs.wa.edu.au</a>
Administrative Assistant	Mrs Kaye Timms	<a href="mailto:music@ggs.wa.edu.au">music@ggs.wa.edu.au</a> or (08) 9377 9280
Prep School Music Coordinator	Mrs Anne-Marie Pignéguy	<a href="mailto:anne-marie.pigneguy@ggs.wa.edu.au">anne-marie.pigneguy@ggs.wa.edu.au</a>
Music in Action: Prep Classroom	Ms Amelia Peachment	<a href="mailto:amelia.peachment@ggs.wa.edu.au">amelia.peachment@ggs.wa.edu.au</a>
Senior School Classroom	Mr Quentin Edmonds	<a href="mailto:quentin.edmonds@ggs.wa.edu.au">quentin.edmonds@ggs.wa.edu.au</a>
Music in Action: Prep and Senior Classroom	Mr Mark Underwood	<a href="mailto:mark.underwood@ggs.wa.edu.au">mark.underwood@ggs.wa.edu.au</a>
Music in Action/Brass/Composition/ Theory	Mr Martin Pervan	<a href="mailto:martin.pervan@ggs.wa.edu.au">martin.pervan@ggs.wa.edu.au</a>

## Instrumental/Vocal Staff

Strings – Violin	Ms Julia Nicholls	<a href="mailto:julia.nicholls@ggs.wa.edu.au">julia.nicholls@ggs.wa.edu.au</a>
Strings – Viola/Violin	Ms Erica Ketterer	<a href="mailto:erica.ketterer@ggs.wa.edu.au">erica.ketterer@ggs.wa.edu.au</a>
Strings/Music Production	Mr Brian Kruger	<a href="mailto:brian.kruger@ggs.wa.edu.au">brian.kruger@ggs.wa.edu.au</a>
Voice (Contemporary/Musical Theatre)	Mr Mark Underwood	<a href="mailto:mark.underwood@ggs.wa.edu.au">mark.underwood@ggs.wa.edu.au</a>
Voice (Classical/Musical Theatre)	Mrs Ileana Otto-Johansen	<a href="mailto:ileana.otto-johansen@ggs.wa.edu.au">ileana.otto-johansen@ggs.wa.edu.au</a>
Cello	Mrs Bernadette Deacon	<a href="mailto:bernadette.deacon@ggs.wa.edu.au">bernadette.deacon@ggs.wa.edu.au</a>
Clarinet/Saxophone	Mr Brad Swope	<a href="mailto:brad.swope@ggs.wa.edu.au">brad.swope@ggs.wa.edu.au</a>
Flute	Mrs Tresna Stampalia	<a href="mailto:tresna.stampalia@ggs.wa.edu.au">tresna.stampalia@ggs.wa.edu.au</a>
Double Bass/Bass Guitar	Mr Shane Pooley	<a href="mailto:shane.pooley@ggs.wa.edu.au">shane.pooley@ggs.wa.edu.au</a>
Drum Kit	Mr Peter Evans	<a href="mailto:peter.evans@ggs.wa.edu.au">peter.evans@ggs.wa.edu.au</a>
	Mr Andrew Pearson	<a href="mailto:andrew.pearson@ggs.wa.edu.au">andrew.pearson@ggs.wa.edu.au</a>
Percussion and Drums	Ms Tegan LeBrun	<a href="mailto:tegan.lebrun@ggs.wa.edu.au">tegan.lebrun@ggs.wa.edu.au</a>
French Horn	Ms Nicole Dixon	<a href="mailto:nicole.dixon@ggs.wa.edu.au">nicole.dixon@ggs.wa.edu.au</a>
Guitar (Classical/Electric)	Mr Stef Cutri	<a href="mailto:stef.cutri@ggs.wa.edu.au">stef.cutri@ggs.wa.edu.au</a>
	Mr Jon Edwards	<a href="mailto:jon.edwards@ggs.wa.edu.au">jon.edwards@ggs.wa.edu.au</a>
Piano	Mr Tommaso Pollio	<a href="mailto:tommaso.pollio@ggs.wa.edu.au">tommaso.pollio@ggs.wa.edu.au</a>
	Mr David Martinus	<a href="mailto:david.martinus@ggs.wa.edu.au">david.martinus@ggs.wa.edu.au</a>
	Ms Belinda Newell	<a href="mailto:belinda.newell@ggs.wa.edu.au">belinda.newell@ggs.wa.edu.au</a>
	Mrs Lee Roberts	<a href="mailto:lee.roberts@ggs.wa.edu.au">lee.roberts@ggs.wa.edu.au</a>
Harp	Ms Kira Gunn	<a href="mailto:kira.gunn@ggs.wa.edu.au">kira.gunn@ggs.wa.edu.au</a>

## Terms and Conditions of enrolment in Music lessons 2024

- Guildford Grammar School's Music Program welcomes all students from Pre-Primary to Year 12.
- Instrumental/vocal lessons are charged in addition to school fees.
- Enrolment in instrumental/vocal lessons is accepted on an annual basis via the Music Registration Form 2024.
- Instrumental/vocal lessons will not commence until a registration form has been completed and full or part payment received.



## Learning an Instrument

The following instruments and classes are available:

### Woodwinds:

- Bassoon \*
- Clarinet \*
- Flute \*
- Oboe \*
- Saxophone – alto \*
- Saxophone – baritone \*
- Saxophone – soprano \*
- Saxophone – tenor \*

### Brass:

- Euphonium \*
- French Horn \*
- Trombone \*
- Trumpet \*
- Tuba \*

### Strings:

- Cello \*
- Double Bass \*
- Guitar – Classical
- Viola \*
- Violin \*

### Voice:

- Voice (Classical)
- Voice (Contemporary)
- Voice (Musical Theatre)

### Piano:

- Harpsichord
- Harp \*
- Piano
- Pipe Organ

### Rhythms:

- Drum Kit
- Guitar – Bass
- Guitar – Electric
- Percussion

### Miscellaneous:

- Composition/Theory
- Music Production

\* = instrument hire available

**2 years** = Flute, Clarinet, Trumpet, Trombone, Violin, Viola, Cello and Turntables

**3 years** = Alto Saxophone, Tenor Saxophone, French Horn and Harp

# Instrument Hire

Instruments owned by Guildford Grammar School are maintained to ensure they continue to perform to their very best for the duration of the hire. The School of Music will cover the cost of repair that is due to standard wear and tear but will not cover damage that is deemed deliberate or negligent.

- Instrument hire is available for many instruments (see \* in the instrument availability table on page 4).
- Instrument hire is paid annually.
- Students are responsible for the safety of all hired instruments.
- Hire instruments will be recalled at the end of Term 4.
- Instruments damaged or returned with any parts missing (beyond general wear and tear) will be replaced or repaired at parents' expense.
- Instruments can be rehired over the summer holiday period as part of the following year's hire fee upon the completion of the Music Registration Form for the following year.

## Costs and Registration

Nomination of payment option for Music lessons is required upon completion of the Music Registration Form at <https://onlineforms.ggs.wa.edu.au/Infiniti/Produce/wizard/1a554b45-64fb-4917-84ff-9908f688035b/> (choose the form from the homescreen) with two payment options:

- Option 1: Full payment of annual fees (invoiced in Term 1)
- Option 2: Quarterly payments (invoiced at beginning of each Term)

### Tuition or Lessons

Sub-school	Type	Annual Cost	Term Cost
<ul style="list-style-type: none"> <li>• Tuition and hire fees are charged on a term basis.</li> <li>• Students are charged for 32 lessons annually. Lessons after this can be paid for individually.</li> <li>• Year 12 students will be charged and receive lessons for three terms based on 24 lessons.</li> </ul>			
Preparatory School Pre-Primary to Year 6 Non-compulsory program	30-minute individual lesson	\$1,500.00	\$375.00
Senior School	45-minute individual lesson	\$2,250.00	\$562.50
Senior School/ Year 11/12 Music ATAR students	60-minute individual lesson	\$3,000.00	\$750.00
Year 11/12 Music ATAR students	30-minute theory/composition individual lesson	Free	Free
Preparatory School Compulsory Program	Year 2 Strings Program and Year 6 Band Program Textbook	Free \$25.00	Free
Preparatory School Senior School	Extra 30-minute lessons (if required/desired)		\$47.00 each
	Extra 45-minute lessons (if required/desired)		\$71.00 each
	Extra 60-minute lessons (if desired/required)		\$94.00 each

### Instrument Hire

Pre-Primary to Year 12	Instrument Hire	\$260.00	\$65.00
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# Special Programs in Preparatory School

***"Music is a moral law. It gives soul to the universe, wings to the mind, flight to the imagination, and charm and gaiety to life and to everything."***

– Plato

At Guildford Grammar Preparatory School, playing music in groups offers children unique opportunities to connect with their peers while experiencing the world in new physical, cultural, and social ways together. They will listen, move, read, and interact in new ways.

Our aim is to provide students with opportunities to internalise musical understanding and then provide opportunities for students to share their ideas through performance and creation. The environment will be process-focused and active.

## Year 2 String program

The Year 2 String program gives each student the experience of learning an orchestral string instrument as a part of the Music classroom curriculum. Each student will be provided with an orchestral string instrument (violin, viola, cello or double bass) for the year. Students participate in a weekly small group instrumental lesson and one ensemble class per week.

The program includes:

- Tuition for the duration of the program by specialist string staff.
- Free hire of a violin, viola, cello or double bass and string accessories (such as a shoulder rest for the full year).
- One 30-minute group lesson per week. Group lessons are conducted during school hours with no more than three students per group. Where possible lessons are scheduled to avoid core teaching times.
- Performance afternoons twice a year for parents.
- Classroom music reports twice a year.
- STRETCH Music – the opportunity to join the Poco Pizzicato Ensemble in the co-curricular program.

## The Music in Action classroom program for students in Year 3-6

In the classroom, **Music in Action** offers students the opportunity to be immersed in music literacy. They will read, move, play, perform and create their own music.

The program provides opportunity for creativity, spontaneity and problem solving, helping students attain the top of Maslow's 'Hierarchy of Needs' – Self-actualisation.

The Music in Action program presents students with the opportunity to play to an audience. They will

learn to create performance goals, present, listen back, review and improve.

## Music in Action program – Year 3-4

The Music in Action program starts in Year 3, offering music-making to students through two streams in classroom Music lessons. The students will participate in one stream for the whole year with classes once a week. This opportunity is a part of the Music education curriculum at Guildford Grammar School.

The choices are:

- **Stream One – String:** offered to students who already play the violin, viola, cello or double bass.
- **Stream Two – Percussion:** offered to students who would like to learn to play tuned (xylophone) and non-tuned (drum) percussion instruments in an ensemble.

## Music in Action program – Year 5-6

The Year 5-6 Music in Action program involves a minimum of one Music in Action lesson per week in the student's area of choice with a specialist music teacher.

The choices are:

- **Stream One – String:** offered to students who already play the violin, viola, cello or double bass.
- **Stream Two – Woodwind/Brass:** offered to students who would like to learn a brass or woodwind instrument. Instruments offered are the flute, clarinet, trumpet or trombone.
- **Stream Three – Percussion:** offered to students who would like to learn a percussion instrument. Includes unpitched percussion (djembes, congos, snaredrum) and pitched percussion (xylophone, metallophone, glockenspiel).
- **Stream Four – Vocal:** offered to students who love to express themselves through singing.

The Year 5-6 Music in Action program also includes:

- Free hire of an instrument, if required, plus instrumental accessories in the woodwind and brass stream.
- Classroom music reports twice a year.
- STRETCH Music – The opportunity to improve their theory by following the Australian Music Examination Board (AMEB) theory exams in the co-curricular program.

**Please note that music tutor texts and performance uniform are not included in the program and will be placed as a music levy on your sundries account if they are required.**

For more information, please contact  
**Mrs Anne-Marie Pignéguy** at  
[Anne-Marie.Pigneguy@ggs.wa.edu.au](mailto:Anne-Marie.Pigneguy@ggs.wa.edu.au)





# Lessons

## Getting there

Pre-Primary to Year 2 students are individually collected from classroom and taken back to the classroom by the instrumental tutor.

Students in Year 3-12 are responsible for getting themselves to and from their lesson.

## Locations

See maps at the back of the Handbook.

## What to bring to Music lessons

- Musical instrument (for drum kit lessons – drum sticks; for guitars – guitar picks and capos).
- Theory and music books
- Music Diary – given to each student (complimentary)

## Music books and instrument accessories

Music books and necessary accessories (such as strings, oil, reeds, shoulder rests, resin etc.) will be ordered for you by the instrumental tutor and the cost added to your school account.

## Communication and feedback

- Each student is issued with a Music Record Book in which they will record with their teacher what has been studied in the lesson, as well as what should be covered in their practise for that week.
- Instrumental reports are written twice yearly and are included in your child's semester reports.
- If you have any queries, music teachers and tutors can both be reached via email – see Page 3 of this handbook for contact details.

# Ensembles, Bands and **Orchestras**

Ensembles form a vital part of the Music program of Guildford Grammar School.

It is through participation in music ensembles that students learn both dependence and interdependence whilst they work to perform music alongside their peers.

Membership of ensembles also give the students greater chances to perform, as well as the ability to join in events such as tours, concerts, recordings and other events.

Currently the School of Music has over 35 ensembles spread across the two campuses, catering for all types of and sizes of ensemble. From the Key Masters Club all the way to the 60-piece Guildford Grammar Symphony Orchestra, there is a performance opportunity available and fitting for each and every student. Whether your preference is sacred choral music, rock, classical music or jazz, we have it all!

If your child wishes to be a part of the extensive ensemble program please contact the School of Music and we will be only too happy to assist.

## Concerts and events

Participation in a music ensemble brings with it the responsibility of performing at a number of events throughout the academic year.

Please note that attendance at these events (excluding tours) is compulsory and is an expectation of each student.

All performing groups wear the music performance uniform:

- black performance shirt (available from the Clothing Shop)
- black trousers or skirt
- black socks
- black, formal shoes

Please note that larger ensembles (GGSO, GGBB, Mowtown, Chapel Choir and Senior Rock Band) take priority over smaller, chamber groups. If there is a clash, please see the Director of Music immediately and they will help you through it.

## Classroom Music

The Classroom Music program exists to teach music as an academic discipline from Year 1-12, including ATAR and VET options in the senior years. The details of this fully scoped program are available upon request. Although the Instrumental and Classroom Music programs are linked, these both exist independently of each other.

# Timetables and Lessons

## Timetables

- Instrumental lessons are timetabled at the commencement of each term and are ready to access in SEQTA.
- Senior School timetables are added to student calendars in SEQTA.
- Preparatory School timetables are emailed to parents from the instrumental tutors or available upon request from the School of Music.
- Email [music@ggs.wa.edu.au](mailto:music@ggs.wa.edu.au) with any questions regarding timetables.

## Lesson times

While every effort is made to minimise disruption of the academic timetable, specific requests for lesson times are generally not possible due to the time constraints of our visiting tutors. Where possible, a small number of out-of-school instrumental lessons are arranged and are subject to the availability of tutors. These are normally reserved for Year 11-12 ATAR Music students.

## Multiple instruments

If students are taking lessons for more than one instrument, one of the lessons must be taken outside the academic program.

A third instrument can only be learned if direct permission is received from the Head of Preparatory School or Head of Senior School through the Director of Music.

## Missed lessons

The instrumental program allows for 32 lessons throughout the year. This amount has been devised to allow up to six lessons to be 'missed' without any financial ramifications (this covers activities and events such as sports carnivals, camps, excursions, tours and exam periods that clash with scheduled lessons). As such, **missed lessons will not be 'made up'**, and we will attempt to ensure that 32 lessons are completed by the end of the year. Please note the following:

- Missed lessons due to circumstances such as extended family holidays are forfeited and will not be made up. Instrumental tutors are contracted for the full year. These lessons will therefore be forfeit.
- If your child is sick, you will still be charged for the lesson.
- If your child has an ongoing illness or injury, this should be discussed with Music Administration at the earliest possible opportunity to avoid ongoing fees.

- If students have assessments, exams or excursions that clash with their music lesson, parents or students are asked to advise the instrumental tutor a **minimum of 48 hours** before the clash. Students must go to their class assessment, exam or excursion. If possible, the instrument tutor will reschedule the lesson.
- If, for some reason, the instrumental tutor is unable to attend a lesson then you will either be notified in advance, or a notice will be placed on the tutor's door. **Parents are not charged for lessons missed due to tutor absence.**

## Discontinuing music lessons

Withdrawal from tuition is accepted via the **Music Request to Discontinue Lessons online form** at <https://onlineforms.ggs.wa.edu.au/Infiniti/Produce/wizard/0348d9e4-45e5-44d1-9147-3b81740c618f/>.

- If you wish to cancel lessons you **must** do this by week 6 of each term, which will give the tutor 4 weeks' notice. Failure to do this will result in an additional charge in lieu of those 4 weeks of lessons.

Hired instruments are to be handed in at the last lesson to avoid further hiring costs.

## Storing instruments at school

- Senior School – there are instrument storage shelves in the School of Music corridor.
- Preparatory School – there is a storage area outside each classroom.

## External Examinations / Festivals / Eisteddfods / Competitions

Students can voluntarily register for external music/vocal/theory examinations including, but not limited to, Australian Music Examinations board (AMEB), ABRSM and Trinity College, London. Tutors can encourage students to enter eisteddfods, music competitions, festivals etc. throughout the year. Please note that if events have entry fees and accompanist fees applicable these must be honoured by parents/guardians.

## Practice for Boarders

Boarders have been given access to practice rooms. Please email [music@ggs.wa.edu.au](mailto:music@ggs.wa.edu.au) to organise the booking of rooms before and after school, at recess or lunch.

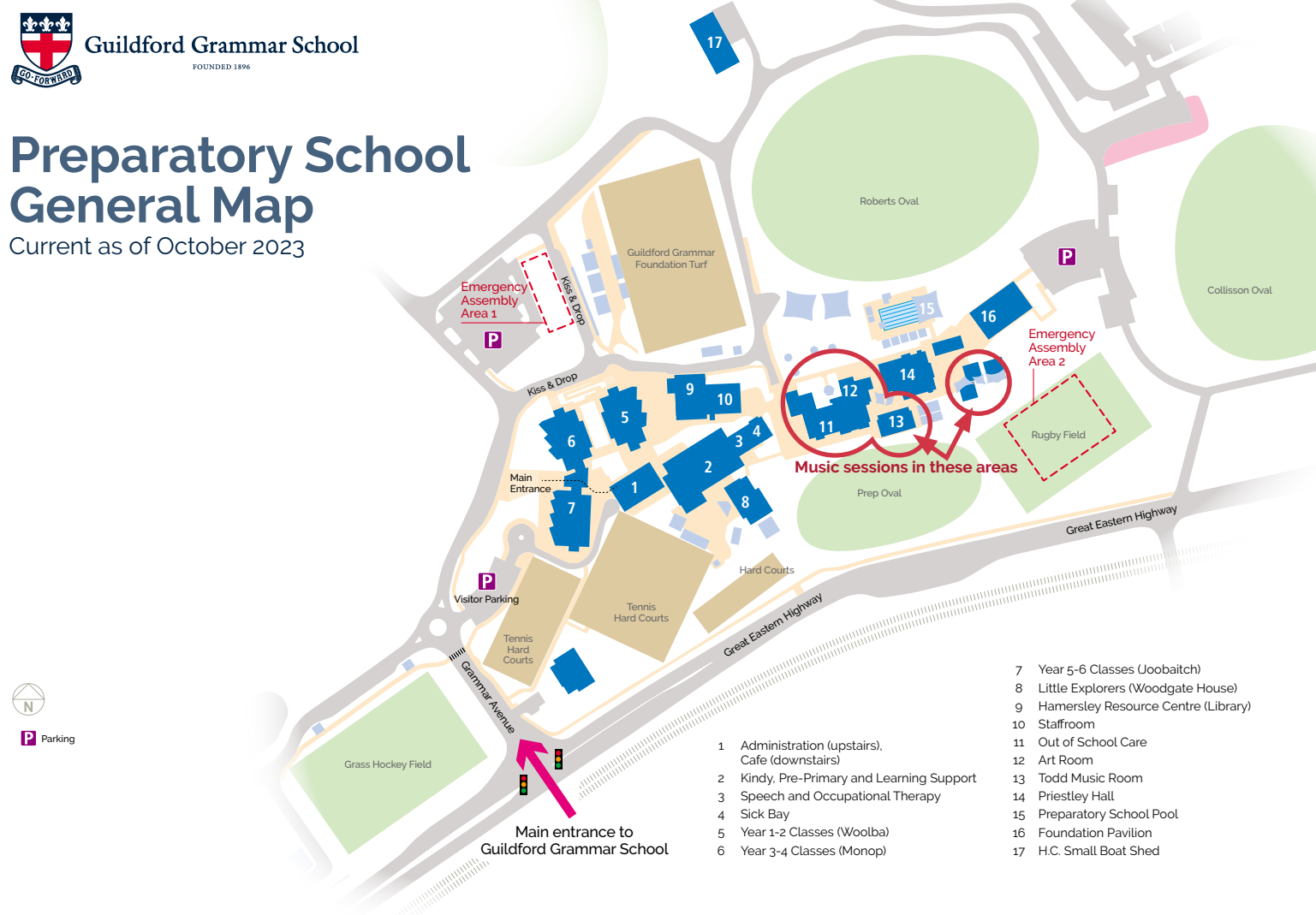


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# Preparatory School General Map

Current as of October 2023



P Parking

- 1 Administration (upstairs),  
Cafe (downstairs)
- 2 Kindy, Pre-Primary and Learning Support
- 3 Speech and Occupational Therapy
- 4 Sick Bay
- 5 Year 1-2 Classes (Woolba)
- 6 Year 3-4 Classes (Monop)

- 7 Year 5-6 Classes (Joobaitch)
- 8 Little Explorers (Woodgate House)
- 9 Hamersley Resource Centre (Library)
- 10 Staffroom
- 11 Out of School Care
- 12 Art Room
- 13 Todd Music Room
- 14 Priestley Hall
- 15 Preparatory School Pool
- 16 Foundation Pavilion
- 17 H.C. Small Boat Shed



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# Senior School General Map

Current as of October 2023



D Drop off and pickup

P Parking

- 1 Sir Francis Burt Senior Hall of Residence
- 2 Medical Centre
- 3 Boarding House
- 4 Henn's House and St George's House
- 5 Freeth House
- 6 Museum, Big School Room and  
School of Music
- 7 School House
- 8 Tuckshop
- 9 Graham Malcolm Junior Hall of Residence
- 10 Community Relations Office
- 11 Archives and Old Guildfordians
- 12 Dance Studio
- 13 Clothing Shop
- 14 Finance Office
- 15 Printery
- 16 Dining Hall
- 17 Chapel of St Mary & St George

- 18 Senior School Administration
- 19 Hamilton Library and Tech Centre
- 20 LOTE Faculty and Computing
- 21 Robinson Court and Education Support,  
Indigenous Students
- 22 Stirling House
- 23 Woodbridge House
- 24 Bennett House
- 25 Brine Building SOSE Faculty
- 26 Demountables
- 27 Wickham Centre Arts, T&E Faculty
- 28 David Lawe Davies Centre
- 29 Harper House Sturtridge Building
- 30 Counsellor's Office
- 31 Memorial Science Building
- 32 Moody Building Science Faculty
- 33 Oliverson PE Centre
- 34 Thwaites Centre Mathematics  
and English Faculty
- 35 Thwaites Centre Catalyst Classrooms
- 36 Thwaites Centre School Reception



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