



FEES AND CHARGES

2024

	Option 1	Option 2	Option 3	Option 4	
Tuition Fees	2024 in advance by 1 February 2024	Per term	9 instalments	18 instalments	2024 full fee
Kindergarten (5 day)	\$15,090	\$3,850	\$1,711	\$856	\$15,400
Kindergarten (3 day)	\$10,095	\$2,575	\$1,144	\$572	\$10,300
Pre-Primary	\$15,090	\$3,850	\$1,711	\$856	\$15,400
Years 1 - 2	\$15,495	\$3,953	\$1,757	\$878	\$15,810
Years 3 - 4	\$18,030	\$4,600	\$2,044	\$1,022	\$18,400
Years 5 - 6	\$21,375	\$5,453	\$2,423	\$1,212	\$21,810
Years 7 - 12	\$25,655	\$6,545	\$2,909	\$1,454	\$26,180
Boarding (Years 7-12)	\$25,050	\$6,390	\$2,840	\$1,420	\$25,560

These fees and charges are applicable for students with Australian permanent residency. All other students will be charged in accordance with the Overseas Students' Fees and Charges Schedule.

- Please read the information carefully as the Fees and Charges have been revised.
- There are no added charges for bus fares for school term activities, the *Forward* magazine or curriculum-based excursions.
- Music Tuition and Speech and Drama fees are not included in annual Fees and Charges, and will be invoiced upon approved registration.
- The cost of the Schools Outdoor Learning Program (OLP) will be included on the Annual Fee Account. Participation in this program is compulsory and the associated fees are non-refundable.
- For boarders, the fees cover board, laundering, and routine nursing. The \$750 Maintenance Bond for boarders is invoiced on the first fee statement for new boarders. The bond is refundable upon the student leaving boarding and all outstanding accounts being settled. Parents may opt to donate this bond to the School Building Fund upon leaving.

Payment options

The School offers families four payment options as set out in this schedule.

Families are required to advise the School of their preferred option each year as prior or current year options cannot be automatically assumed or rolled over by the School.

Families must complete and return the Payment Option Advice Form to the School before 19 January 2024 otherwise your account will default to Option 3.

In addition, a late fee may also be applied to accounts where there is a default on payment terms during the year.

The payment options available are:

- Option 1: Payment in advance of discounted annual fee received in full prior to 1 February 2024.
- Option 2: Four (4) instalment payments of 2024 full fee by the start of each term, being 29 January, 15 April, 15 July and 7 October.
- Option 3: Nine (9) instalment payments of the 2024 full fee on a monthly basis for the period from February to October 2024 inclusive. Payment to occur on the 15th of each month.
- Option 4: Eighteen (18) instalment payments of the 2024 full fee on a fortnightly basis. The first payment will be taken on 16 February and fortnightly thereafter, with the final payment taken on 12 October 2024.

Payment methods

- **Direct debit:** To the School's bank account (please refer to the details on your Annual Statement).
- **BPAY:** Via the internet using BPAY (Bill code and reference number appear on your school account/statement).
Available for Payment Options 1 and 2 only.

- **Credit Card:** Presented in person at the Finance Office or paid by telephone to (08) 9377 9206. **Options 1 and 2 only.**

The following credit card processing fees will apply:

- Mastercard and VISA 0.75%
- American Express 1.75%

For families requiring more flexible payment arrangements:

The School does not have the capacity to provide fee payment support to families outside of the payment options and payment methods set out in this document. As such, the School engages with organisations that are resourced and structured to do so and their details are provided below for your consideration (please note that the School does not benefit in any way from our association with the following support partner).

- **Edstart:** Edstart is a national education payment provider that allows families to pay school fees by instalments. For more information, visit edstart.com.au/ggs or call 1300 139 445.

Application fee

A non-refundable fee of \$150 is payable when the completed application form is sent to the School. Please refer to the **Application for Enrolment** document for available payment methods.

Acceptance/Endowment Fee

A non-refundable capital contribution of \$5,000 is payable per family to accept a place following a successful interview with the Principal or delegated representative. Families will be given a grace period stipulated in the offer to pay this fee, which will secure the place up to 24 months in advance of commencement at the School. The fee is reduced by \$1,250 for entrance at Year 11 and by \$2,500 for entrance at Year 12. Please refer to the **Acceptance of Enrolment Agreement** document for available payment methods.

Payment of accounts

The Principal will not permit further tuition to be provided for any student whose fees are not received by the due date. Parents experiencing difficulties in meeting their fee commitment should discuss alternative arrangements with the Finance Office. Whilst every attempt will be made to support a suitable payment plan, ongoing arrears will lead to formal recovery procedures. Students are not eligible to attend tours and optional camps while accounts are more than 30 days overdue.

Withdrawal of a student

1. The Principal must be given a minimum of a term's notice in writing prior to the withdrawal of a student, or a term's fees will be charged in lieu of such notice. Signature of both parents/guardians where applicable must be recorded. Please contact the Head of Admissions for a **Withdrawal from Enrolment Declaration** form.
2. An offer of enrolment for boarding will be for the four terms of the year. Any request for withdrawal, subject to the provision of a term's notice, will require the balance of the boarding fees for the remainder of the year to be paid.
3. Enrolment as a boarder in Year 12 is for the full academic year of four terms.
4. In the case of a split family, confirmation must come from both parents.

Sibling discount

The School offers a 10% discount on the tuition fee for the second and subsequent siblings whilst two or more children are attending the School at the same time and who are not in receipt of any other form of financial assistance including but not limited to a scholarship* or bursary.

* Some minor scholarships/prizes may be excluded at the discretion of the School.

Scholarships

The School offers various scholarships and further information is available on the website at www.ggs.wa.edu.au/scholarships or by contacting the Head of Admissions on (08) 9377 9222.

Bursaries

Under certain circumstances families experiencing significant financial difficulties may apply for a bursary to assist them in meeting school fees. The pool of funds available under the Bursary Scheme is limited and applications must be received by 1 November of each year for assistance in the following year.

The Bursary Scheme is available to existing school families who require assistance through fee support for Senior School students from Year 7 but is not granted to Preparatory School students or new students entering the School. To be eligible for consideration of the Scheme, families need to ensure that their tuition and charges account with the School are in good order. Bursaries expire and are reviewed annually.

Further details of the Scheme may be obtained from the Principal or Director of Finance.

State Government assistance

Information on clothing allowances, assistance with school charges and boarding away from home allowances may be obtained by telephoning the Education Department on (08) 9264 4516.

Commonwealth Government assistance

Assistance for Isolated Children Scheme, Austudy and ABSTUDY are administered by Centrelink. Details are available on the following numbers:

Isolated Children's Allowance	13 23 18
ABSTUDY	1800 132 317

Goods and Services Tax (GST)

The School reserves the right to pass on any GST that may be applicable.

Bus services

We offer eight privately run bus services providing assistance to many Guildford Grammar School families.

Please refer to the School's website via the link provided for further information: www.ggs.wa.edu.au/enrolment/transport

Accident insurance

Worldwide personal accident insurance, including a tutorial benefit, is provided for all students taking part in school activities or work experience, including travel between home and the School. Details are available from the Finance Office on 9377 9202. Please note, this insurance only covers non-Medicare medical expenses.

Property insurance

It is strongly recommended that parents check their health and general insurance policies to ensure adequate medical, personal property and liability insurance cover for their children. The School cannot accept responsibility for medical expenses arising from accident or illness, loss of or damage to personal effects and property or liability incurred by students for bodily injury or property damage. However, most householders' policies give a limited cover for the property of a householder and dependents while the property is temporarily removed from the home to another location. Parents are advised to examine their policies and, if in doubt, check with their insurance company.

Parents and Friends' Society (P&F)

Membership of the Parents and Friends' Society is open to any parent/guardian with a child at the School. A levy of \$65 per family is included in the annual fee account which supports the work of the Society and its sub-committees – Friends of Preparatory School (FOPS), Friends of Senior School (FOSS) and Boarding Parents' Association (BPA). The P&F Society works closely with the School to deliver value back to the community. Payment is optional but recommended and greatly appreciated. Should you choose not to subscribe, please note this on your account and advise the Finance Office prior to 1 February 2024.

Outdoor Learning Program (OLP) Fees

- Year 2 – Two day OLP \$300
- Year 3 – Three day OLP \$550
- Year 4 – Three day OLP \$575
- Year 5 – Three day OLP \$600
- Year 6 – Three day OLP \$820
- Year 7 – Four day OLP \$1,030
- Year 8 – Four day OLP \$1,030
- Year 9 – Four day OLP \$1,030

Little Explorers 3-Year-Old Program

The Little Explorers Program sessional fee is \$88 per day. For further information regarding the Child Care Subsidy (CCS) and payments, please contact Centrelink.

These fees and charges are subject to amendment.

Out of School Care (OSC)

Function	Session details	Session rates – permanent
Before school care	Open at 7.00am, includes breakfast	\$27
After school care	Closes at 6.00pm, includes afternoon tea	\$42
Mid-term and student free days	Open from 7.00am-6.00pm	\$85
Vacation care	Open from 7.00am-6.00pm, Includes morning and afternoon tea	\$85
Incursions/excursions (vacation care)	Additional cost	\$35
Late fee (per child)	For every 5 minutes after 6.00pm	\$10 per 5 minutes

The Australian Government offers a range of child care fee subsidies that may be available to your family. To consider your eligibility, you should contact Centrelink for information. Upon determining your fee subsidy, please visit the [Out of School Care](#) or [Little Explorers](#) page, via the School's website, for more information.

Terms and conditions apply. Please contact the Out of School Care Centre for full details.

Music tuition

Sub-School	Type	Annual Cost	Term Cost
<ul style="list-style-type: none"> Tuition and hire fees are charged on a term basis. Students are charged for 32 lessons annually, eight per term. Lessons in excess of this can be paid for individually. Year 12 students will be charged and receive lessons for three terms based on 24 lessons. 			
Preparatory School Pre-Primary to Year 6 Non-compulsory program	30 minute individual lesson	\$1,500.00	\$375.00
Senior School	45 minute individual lesson	\$2,250.00	\$562.50
Senior School/Year 11/12 Music ATAR students	60 minute individual lesson	\$3,000.00	\$750.00
Year 11/12 Music ATAR students	30 minute theory/composition individual lesson	Free	Free
Preparatory School Compulsory Program	Year 2 Strings Program and Year 5/6 Band Program	Free	Free
	Textbook	\$25.00	-
Preparatory School Senior School	Extra 30 minute lesson (if required/desired)	\$47.00 each	
	Extra 45 minute lesson (if required/desired)	\$71.00 each	
	Extra 60 minute lesson (if desired/required)	\$94.00 each	
Instrument Hire Pre-Primary to Year 12	Instrument Hire	\$260.00	\$65.00

Enrolment in instrumental/vocal lessons is accepted on an annual basis via the **Music Registration and Instrumental Hire** form. If a student discontinues lessons during a term, the full-term charge will apply. Scholarship students will receive lessons as per the letter from the Principal. Any additions or charges will require individual registration and payment of associated costs. Further details can be found on the **Music Registration and Instrumental Hire** form and **Terms and Conditions – Instrumental Music Lessons**, which are available on the School website.

Speech and Drama tuition

Sub-School	Type	Annual Cost	Term Cost
<ul style="list-style-type: none"> Tuition fees are charged on a term basis. Students are charged for 32 lessons annually, eight per term. Lessons in excess of this can be paid for individually. Year 12 students will be charged and receive lessons for three terms based on 24 lessons. 			
Preparatory School	45 minute group lesson	\$1,100.00	\$275.00
Senior School	45 minute individual lesson	\$1,100.00	\$275.00
	45 minute group lesson	\$1,100.00	\$275.00



Guildford Grammar School

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