



Guildford Grammar School

FOUNDED 1896

Who to contact?

The purpose of the following information is to advise you of the person or people you should contact for a particular concern you may have.

The most effective way to contact Guildford Grammar School staff is through their email. The email address for all staff is in the format of firstname.surname@ggs.wa.edu.au. The address for Mr Brad Evans, for example, would read: brad.evans@ggs.wa.edu.au

Staff can also be contacted by phone by calling the main switch board on 9377 9222 and then being directed to the appropriate department.

NOTE: it is likely you will have to leave a voice message on most phones.

Curriculum

You can access the academic program, resources and marks book for each subject through SEQTA Engage, for which you will be provided your own login details. Your child can also access the student version, SEQTA Learn.

If you have a particular concern regarding your child's academic progress in a particular subject, you should initially contact their individual teacher. The teacher can provide up to date information on how your child is progressing in the subject as well as the class' learning program.

The Head of Faculty is another person who will be able to answer your concern on matters associated with their learning area.

Heads of Faculty		
Arts	Mr Brad Minchin	brad.minchin@ggs.wa.edu.au
English	Mr Ben Nilsson	ben.nilsson@ggs.wa.edu.au
Health and Physical Education	Mr Len Fernandes	len.fernandes@ggs.wa.edu.au
Languages	Ms Michele Monti	michele.monti@ggs.wa.edu.au
Maths	Ms Sarah Barnes	sarah.barnes@ggs.wa.edu.au
Religion, Philosophy and Ethics	Ms Sarah Langley	sarah.langley@ggs.wa.edu
Science	Mr Gary Foster	gary.foster@ggs.wa.edu.au
Humanities and Social Sciences	Ms Leah Truscott	leah.truscott@ggs.wa.edu.au
Technology and Enterprise	Mr Marco Tolomei	marco.tolomei@ggs.wa.edu.au

Pastoral Care

Mentor

Your child's mentor teacher is responsible for monitoring the holistic educational progress of each student in their care. The Mentor will be able to give an overall perspective on how your child is performing, including their use of school diary.

Head of House

The Head of House endeavours to ensure that the academic and social and emotional needs of each student in the House are met in conjunction with the mentor.

Student Services Administrator

The Student Services Administrator is responsible for following up student absences from school. If your child is going to be absent from school, you should contact them directly by phone or email. If it is by email, it is appreciated if you also include the Head of House in the carbon copy (CC). If you have an urgent message for your child, the Student Services Administrator should be contacted.

Ms Jen Malady StudentServices@ggs.wa.edu.au

Ph. 08 9377 9263

Medical Centre

Ms Vicki Bellinge is responsible for the Guildford Grammar School Medical Centre. You should contact Ms Bellinge if your child has any particular medical requirements that the school should know about. The Medical Centre will contact you if your child is sent to the Medical Centre for attention throughout the school day.

Ms Vicki Bellinge. vicki.bellinge@ggs.wa.edu.au or medical@ggs.wa.edu.au

Ph. 08 9377 9211

School Counsellors

The School Counsellors are Ms Linsey Allen, Ms Hayley Quekett and Ms Chereese Deady. Both are registered psychologists and are available for confidential counselling and consultation for individuals and groups on issues of concern including mental health, special exam arrangements, stress and coping, learning disabilities, and more.

Linsey Allen: linsey.allen@ggs.wa.edu.au

Ph. 08 9377 9244

Hayley Quekett: hayley.quekett@ggs.wa.edu.au

Ph. 08 9377 8505

Chereese Deady: chereese.deady@ggs.wa.edu.au

Ph. 08 9377 8505

Inclusive Education

Mrs Keralee Radi is the Director of Inclusive Education (K-12). Mrs Radi oversees the learning enrichment and STRIVE academic extension programs.

keralee.radi@ggs.wa.edu.au

Ph.

Learning Enrichment

Mrs Ullisa Macdougall-Hull is the Head Learning Enrichment. Mrs Macdougall-Hull and her team can provide targeted interventions with support for your child with diagnosed learning difficulties or other diagnosed conditions that require support.

ullisa.macdougall-hull@ggs.wa.edu.au,

Ph. 9377 9503

Sport

The Director Sport is Ms Janine Finnie. She is responsible for the overall running of the Sports Program in the School. Information regarding training and fixtures can be located on the sport website: <https://www.ggs-sport.com/>

You may also contact the Teacher in Charge (TIC) of your child's particular sport. The TIC is responsible for taking the roll during training and games and should be informed if your child is to be absent from their sporting commitments.

janine.finnie@ggs.wa.edu.au

Ph. 0448 840 252

Co-Curricular

Co-Curricular Ms Karlie Payne is responsible for the coordination of all co-curricular activities (K-12). These activities include: Year 2-9 Camp Program, Friday Afternoon Program, Community Service

co-curricular@ggs.wa.edu.au

Ph. 9377 9235

ILT

Mr Foster the Head of Information Learning Technology. Mr Foster is responsible for the technical aspects of the use of ILT at GGS and should be contacted with queries regarding the purchase of laptops.

Graham Foster graham.foster@ggs.wa.edu.au

Ph. 9377 9236

Other useful School contacts	Name	Email
Principal	Mrs Anne Dunstan	anne.dunstan@ggs.wa.edu.au
Head of Senior School	Mr Brad Evans	brad.evans@ggs.wa.edu.au
Deputy Head of Senior School	Ms Jennyfer Leah	jennyfer.leah@ggs.wa.edu.au
Deputy Principal – Learning Leadership & Transformation (K-12)	Mr Bruce Derby	bruce.derby@ggs.wa.edu.au
Deputy Principal – Wellbeing & Student Experience (K-12)	Ms Julia McGibbon-Briggs	julia.mcgibbon-briggs@ggs.wa.edu.au
Head of Middle Years	Mr Graham Lawson	graham.lawson@ggs.wa.edu.au
Chaplain	Reverend James Stephenson	James.stephenson@ggs.wa.edu.au
Careers Advisor	Ms Celine Noort	celine.noort@ggs.wa.edu.au
Head of Boarding	Mr Matthew Weston	matthew.weston@ggs.wa.edu.au

Other important information and contact details can be found on the School website. Please make yourself familiar with the links available <http://www.ggs.wa.edu.au>.

Here you will find the online calendar and information for such amenities and services such as:

- The Weekly Bulletin
- The Clothing Shop
- Bus services
- Flexischools (cashless student account system)