

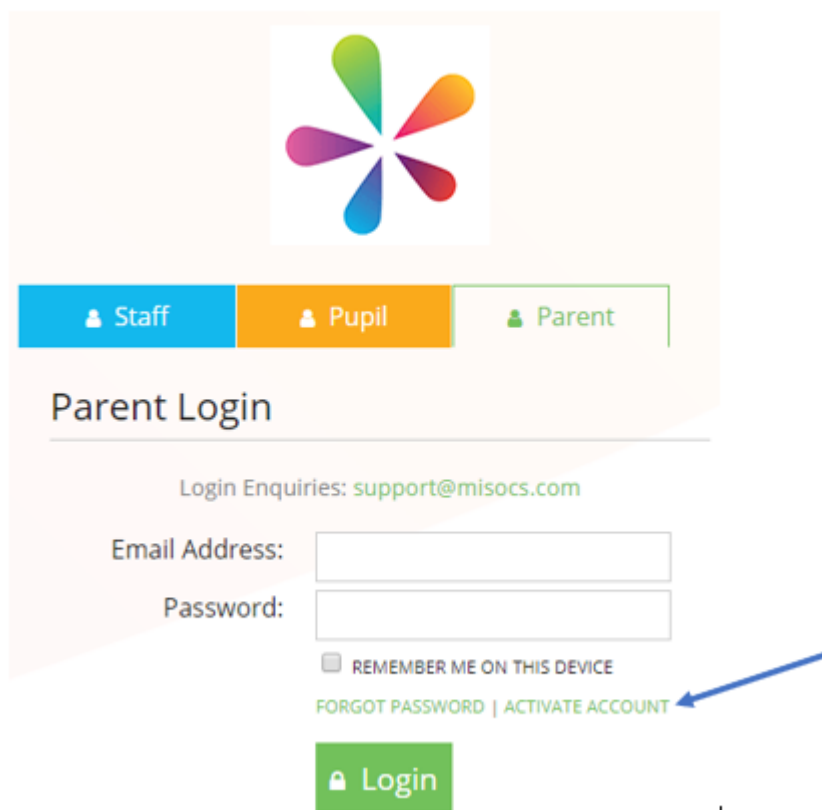
## Co-curricular Website Parent Login instructions

In order to log into our Co-curricular website, you will need to activate your account. Please follow the steps below:

1. Access the website login page by searching for the school on the following link:

<https://www.socscms.com/login/28731>

2. Select the 'Parent' tab
3. Select 'Activate Account' as indicated on the screen shot below:



The screenshot shows the 'Parent Login' page. At the top, there is a colorful logo consisting of five teardrop shapes in green, orange, purple, blue, and red. Below the logo are three navigation tabs: 'Staff' (blue), 'Pupil' (orange), and 'Parent' (green). The 'Parent' tab is selected. Underneath the tabs, the text 'Parent Login' is displayed. Below this, there is a line for 'Login Enquiries: support@misocs.com'. The login form includes two input fields: 'Email Address:' and 'Password:'. Below the password field is a checkbox labeled 'REMEMBER ME ON THIS DEVICE'. At the bottom of the form, there are two links: 'FORGOT PASSWORD' and 'ACTIVATE ACCOUNT'. A blue arrow points to the 'ACTIVATE ACCOUNT' link. Below the links is a green 'Login' button with a lock icon.

4. Enter the email address the parent has registered with the school, and then select 'Activate'.

The screenshot shows a web interface for 'Parent Login'. At the top, there are three tabs: 'Staff' (blue), 'Pupil' (orange), and 'Parent' (green). Below the tabs, the title 'Parent Login' is displayed. Underneath, it says 'Login Enquiries: [support@misocs.com](mailto:support@misocs.com)'. A paragraph of text reads: 'To activate your account, enter your email address below and click the activate button. An account activation link will then be sent to you via email.' Below this text is a form with the label 'Email Address:' followed by an empty text input field. At the bottom of the form are two buttons: a black 'Cancel' button and a green 'Activate' button with an envelope icon. A blue arrow points to the 'Activate' button.

5. An email will then be sent to your email address containing an activation link where you can set a password. Once you have followed the instructions on the link you should then be able to login using your email address as the username and your password.

If you experience any issues receiving the activation link via email, please ensure to check the following:

- Check the email has not been sent to your junk folder.
- Add 'noreply@misocs.com' and 'parents@misocs.com' to your safe senders list and try re-activating your account again.