



Guildford Grammar School

WESTERN AUSTRALIA

BRING YOUR OWN DEVICE

Introduction

Due to the rapid changes and development in teaching and learning practices over recent years, it is important that Guildford Grammar School adopt pedagogy that enhances and develops student learning to prepare them for a 21st Century world. The implementation of this BYOD program will enable flexibility and dynamism in the classroom to facilitate best practice in teaching and learning.

1. Student BYOD Agreement

- 1.1 Prior to connecting their devices to the network, students must return a Student BYOD Agreement. This agreement must be signed by the student and by a parent/guardian.
- 1.2 It is important to ensure that students are aware of and agree to their obligations under both this document and the BYOD Agreement, prior to using their own device on the school Wi-Fi network.
- 1.3 Parents/Guardians should retain a copy of the BYOD agreement.

2. Device Selection

- 2.1 The school does not mandate any device but will provide a series of specifications to students and parents that will establish an appropriate technical level.
 - Any laptop device is considered “old” after approximately 3 years and may need to be replaced at this time.
- 2.2 The school may engage an external supplier to assist students and parents in the procurement process (including warranty and other services). This is optional – and students/families are free to procure the BYOD however they see fit.

3. Student Responsibilities

- 3.1 Students are solely responsible for the care and maintenance of their BYO devices. This includes but is not limited to:
 - Labelling their device for identification purposes.
 - Purchasing and using device protective casing.
 - Ensuring the device is safe and secure during travel to and from school and throughout the school day.

- Maintaining up-to-date anti-virus software and operating system on their device.

- 3.2 Students are responsible for managing the battery life of their device and acknowledging that the school is not responsible for charging their devices. Students should ensure that their devices are fully charged before bringing them to school. The school is not responsible for providing facilities for students to charge their devices.
- 3.3 Students should not attach any school-owned equipment (e.g., printer) to their BYOD devices without the permission of a school staff member.

4. Damage and Technical Support

- 4.1 Students bring their devices onto the school site at their own risk. Guildford Grammar School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices.
- 4.2 In cases of malicious damage or theft of another student's device, existing school processes for damage to school or another student's property apply.
- 4.3 The school will limit technical support to providing assistance with:
 - Connecting to the school wireless and internet.
 - Installing School Software.
 - Supporting printing requirements.School staff are under no obligation to provide any technical support on either hardware or software outside these exceptions.
- 4.4 The school strongly recommends that devices are protected by long-term warranties (recommended 3 years) and also protected by family insurance.

5. Discipline

- 5.1 Where the school has reasonable grounds to suspect that a device contains data which breaches the BYOD Agreement, the school may confiscate the device for the purpose of confirming the existence of the material. Depending on the nature of the material involved, further action may be taken in accordance with the school's Pastoral Care Policy. This may include referral to the police.

