



## Guildford Grammar School

FOUNDED 1896

# Fees and Charges - 2019

Tuition Fees	2019 in advance by 1 February 2019	Per term	9 instalments (direct debit)	2019 full fee
Kindergarten	\$13,335	\$3,374	\$1,500	\$13,495
Pre-Primary	\$13,335	\$3,374	\$1,500	\$13,495
Years 1-2	\$13,685	\$3,462	\$1,539	\$13,849
Years 3-4	\$15,922	\$4,028	\$1,791	\$16,113
Years 5-6	\$18,877	\$4,776	\$2,123	\$19,104
Years 7-12	\$22,653	\$5,732	\$2,548	\$22,926
Boarding Years 7-12	\$20,281	\$5,131	\$2,281	\$20,526

There are no added charges for bus fares for school term activities, the Forward magazine or curriculum based excursions.

Music tuition fees are not included in annual school fees and charges and are payable upon registration of instrumental and vocal lessons.

For boarders, the fees cover board, laundering, and routine nursing.

The costs of camps will be included on the Annual Fee Account. The \$500 Maintenance Bond for boarders is invoiced on the first term's fee statement for new boarders. Bond is refundable upon the student leaving boarding and all outstanding accounts being settled. Parents may opt to donate this bond to the School Building Fund upon leaving.

### Payment of accounts

Parents may choose to pay a discounted annual fee by 1 February, 2019; alternatively, the full annual fee may be paid in four equal instalments prior to the **first day of each term**, or by nine equal instalments via direct debit.

The Headmaster will not permit further tuition to be provided for any student whose fees are not received by the due date. Parents experiencing difficulties in meeting their fee commitment should discuss alternative arrangements with the Finance Office. Whilst every attempt will be made to come to a suitable payment plan, ongoing arrears will lead to formal recovery procedures. Please ensure that when mailing payments, sufficient postage time is allowed to ensure the payment is received in the Finance Office by the due date.

### Withdrawal of a student

1. The Headmaster must be given a minimum of a term's notice in writing prior to the withdrawal of a student, or a term's fees will be charged in lieu of such notice. Signature of both parents must be recorded. Please contact the Registrar for a withdrawal form.
2. An offer of enrolment for boarding will be for the four terms of the year. Any request for withdrawal, subject to the provision of notice in (1), will require the balance of the boarding fees for the remainder of the year to be paid.
3. Enrolment as a boarder in Year 12 is for the full academic year (eg four terms).
4. In case of a split family, confirmation must come from both parents.

### Registration fee

A charge of \$120 is payable when the completed application form is sent to the School.

### Acceptance/endowment fee

A non-refundable capital contribution of \$2,860 is payable per family to accept a place following a successful interview with the Headmaster or his delegated representative. Families will be given a grace period stipulated in the offer paperwork to pay this fee, which will secure the place up to 24 months in advance of commencing at the School.

The fee is reduced by \$700 for entrance at Year 11 and by \$1,400 for entrance at Year 12.

*\* These fees and charges are applicable for students with Australian permanent residency. All other students will be charged in accordance with the Overseas Students' Fees and Charges Schedule.*

## Bursaries

Under certain circumstances families experiencing significant financial difficulties may apply for a bursary to assist them in meeting school fees. The pool of funds available under the Bursary Scheme is limited and applications must be received by 1 November of each year for assistance in the following year.

The Bursary Scheme is available to existing school families who require assistance but is not granted for new students entering the School except in exceptional circumstances. To be eligible for consideration of the Scheme families need to ensure their tuition and charges account with the School are in good order.

Further details of the Scheme may be obtained from the Headmaster or Director of Finance.

## Sibling Discount

The School offers a 10% discount on the tuition fee for the second and subsequent siblings while two or more are attending the School at the same time. This discount does not apply if any other form of assistance is provided (eg scholarships or bursaries).

## Payment methods

We offer three payment options:

### Option 1: One annual fee payment

A discount will be allowed on the annual tuition fee if paid in full by cash, cheque or debit via BPAY only on or before 1 February 2019.

### Option 2: Four instalments

Four payments due by 1 February, 3 May, 26 July and 11 October 2019.

### Option 3: Nine instalments

The annual fee is split into nine equal instalments paid by the 15th or 20th or 30th of each month. These instalments must be paid using the bank direct debit system to transfer funds by February, March, April, May, June, July, August, September and October.

Term accounts can be paid by the following methods:

**Cash:** In person at the Finance Office, for which a receipt will be issued.

**Cheque:** Made payable to Guildford Grammar School and attached to the remittance advice.

**BPAY:** Via the internet using BPAY (Biller code and reference number appear on your school account/statement).

**Credit Card:** Presented in person at the Finance Office or paid by telephone to 9377 9206. A 0.50% credit card administration fee will apply. The School is able to accept payment via Mastercard, Visa and American Express.

**Direct deposit:** Payment can also be made directly to the School's bank account as follows:

Name of Account: Guildford Grammar School Inc.

Bank: Westpac

Branch: St Georges Terrace, Perth

BSB Number: 036000

Account Number: 869683

Swift Code: WPACAU2S

Please include your family code in the payment details section.

## State Government assistance

Information on clothing allowances, assistance with school charges and boarding away from home allowances may be obtained by telephoning the Education Department on 9264 4516.

## Accident insurance

Worldwide personal accident insurance, including a tutorial benefit, is provided for all students taking part in school activities or work experience, including travel between home and the School. Details are available from the Director of Finance's Secretary on 9377 9201. Please note this insurance does not cover medical expenses.

## Music tuition

Sub-School	Lesson Type	Annual Cost	Term Cost	Hourly Fee
Preparatory School Year 5 and 6	Band beginner program only	Free	Free	
Preparatory School Kindergarten to Year 6	30 minute individual lesson	\$1,160	\$290	
Preparatory School	Extra 30 minutes (if desired/ required)			\$36.25
Senior School	45 minute individual lesson	\$1,740	\$435	
Senior School	60 minute individual lesson	\$2,320	\$580	
Senior School	Extra 45 minutes (if desired/ required)			\$54.35
Senior School	Extra 60 minutes (if desired/ required)			\$74.25

Enrolment in instrumental/vocal lessons is accepted on an annual basis via the Music Registration and Instrumental Hire form. Eight (8) lessons per term or thirty-two (32) per year are included in the music tuition fees. Instrumental hire at a cost of \$200 per year is available for many but not all instruments. If a student discontinues an instrument during a term, the full-term charge will apply. Scholarship students will receive lessons as per the letter from the Headmaster, any additions or charges will require individual registration and payment of associated costs. Further detail can be found on the Music Registration and Instrumental Hire form and Terms and Conditions of Enrolment in music lessons.

## Bus tickets

We offer eight privately run bus services providing assistance to many Guildford Grammar School families. Please see the School's website for further information. Tickets for the bus services can be purchased from the Finance Office and the costs for a book of 20 tickets are:

- South Perth, Victoria Park, Warwick and Ellenbrook - \$60
- Kalamunda, Mt Lawley, Stirling, Muchea and Gidgegannup - \$70

Information on our bus service is available at <http://www.ggs.wa.edu.au/Senior-School/Bus-Services>.

## Commonwealth Government Assistance

Isolated Children's Allowance, Austudy and Abstudy are administered by Centrelink. Details are available on the following numbers:

Isolated Children's Allowance	13 2318
Austudy	13 2490
Abstudy	13 2317

## Property insurance

It is strongly recommended that parents check their health and general insurance policies to ensure adequate medical, personal property and liability insurance cover for their children. The School cannot accept responsibility for medical expenses arising from accident or illness, loss of or damage to personal effects and property or liability incurred by students for bodily injury or property damage. However, most householders' policies give a limited cover for the property of a householder and dependants while the property is temporarily removed from the home to another location. Parents are advised to examine their policies and, if in doubt, check with their insurance company.

## Good and Services Tax (GST)

The School reserves the right to pass on any GST that may be applicable.

## Guildford Grammar School Foundation

The Guildford Grammar School Foundation aims to support the School wherever possible, and establish an on-going endowment to ensure that future generations will benefit from Guildford Grammar School. Further information about the Foundation may be obtained from the Foundation Executive Officer on (08) 9377 9203.

## Parents and Friends' Society

Membership of the Parents and Friend's Society is open to any parent / guardian with a child at the School. A subscription of \$50 per family is included in the annual fee account which supports the work of the Society and its sub-committees FOPS, FOSS and BPA. The P&F Society works closely with the School to deliver value back to the community. Payment is optional. Should you choose not to subscribe please note this on your account and advise the Finance Office prior to Friday 22 February 2019.

## Camp Fees

Year 2	\$225	Two day camp
Year 3	\$450	Three day camp
Year 4	\$475	Three day camp
Year 5	\$450	Three day camp
Year 6	\$625	Four day camp
Year 7	\$650	Five day camp
Year 8	\$650	Five day camp
Year 9	\$750	Five day camp

## Out of School Care (OSC)

Rate up until January 2019 is \$60. Rate from February 2019 is shown below.

Function	Session details	Session rates - permanent	Session rates - casual
Before school care	Open at 7.00am, includes full breakfast	\$20	\$25
After school care	Closes at 6.00pm	\$31	\$36
Early closure	From 12.20pm, includes afternoon snacks	\$37	\$42
Mid term and student free days	Open from 7.00am-6.00pm	\$62	\$67
Vacation care	Open from 7.00am-6.00pm	\$62	\$67
Incursions/excursions (vacation care)	Additional cost	\$23	\$28
Late fee	For every 5 minutes after 6.00pm	0	\$17 per 5 minutes
Guildford Primary transport and care		\$32	\$32

The Australian Government offers a range of child care fee subsidies that may be available to your family. To consider what you may be eligible for, you should contact Centrelink for information. Upon determining your fee subsidy go on to the Out of School Care or Little Explorers page, via the School's website, for application details.

## Little Explorers 3-Year-Old Program Costs

Sessional Fee	Daily	\$72
Termly Fee:	2 day	\$1,368
(Based on 4 terms)	3 day	\$2,052
	5 day	\$3,420
Annual Fee:	2 day	\$5,472
(Based on 38 weeks)	3 day	\$8,208
	5 day	\$13,680

Terms and conditions apply. Please contact The Out of School Care Centre for full details.

*These fees and charges are subject to amendment.*