



Guildford Grammar School

FOUNDED 1896

Application for Enrolment

11 Terrace Road, Guildford, Western Australia 6055

Telephone +61 8 9377 9222 Facsimile +61 8 9377 3140

Email registrar@ggs.wa.edu.au Website www.ggs.wa.edu.au

Preparatory (K-6) Senior (7-12)

Student

First Name

Surname

Calendar Year of Entry

Academic Year of Entry

Day Student Boarder

All sections must be fully completed and the following documents (if applicable) included:

- \$120 Application Fee (including GST)
- Copy of your child's last two years of school reports (as requested by the Registrar) and NAPLAN results as applicable by age
- Letter of Reference (Only Boarders must provide a reference from their current Teacher or Principal)
- Copy of your child's Full Birth Certificate (not an extract)
- Copy of immunisation record and any relevant medical documents

Please read and complete all pages

Please note that enrolment in Kindergarten or Pre-Primary does not guarantee a place in the Little Explorers Program.

Office use only

Family Key

Acceptance Fee

Enrolment Key

Endowment Fee

House/Qtr Allocation

Headmaster's Interview

Student Information

Student's details

First Name Surname

Preferred Name

Date of Birth Gender Male Female

Place of Birth Country of Birth

Nationality Religious Denomination

Country of Citizenship

First Language

Australian Permanent Resident **Yes / No** please circle Aboriginal Torres Strait Islander

Born Outside of Australia

Date of Arrival

Passport Number Visa Class

Expiry Date Nationality

Citizenship/Visa must be sighted

Who does the student reside with? Both Mother Father Other

Residential Address

Address

State Postcode

Present School *If applicable*

Current Year Level SCASA Number

Additional Information

Fully Immunised **Yes / No** please circle

Please attach full Immunisation record

Additional Information

Does your child have any special needs (medication, physical, cognitive, learning)?

If yes, please provide details below and if appropriate attach additional diagnostic report documents and plans if the space provided is inadequate.

Medic Alert Bracelet **Yes / No** *please circle*

FOR details e.g.

Allergies.....
.....

Required Medication.....
.....

Physical Disabilities

Sight/Hearing Issues

Speech Difficulties

Psychological Issues

Behavioural/Safety

Relevant details relating to or involving the student (e.g. family structure, ill health, physical disability, allergies, other learning requirements), must accompany this application. In cases of special learning requirements, the School needs to be fully informed in order to provide adequate support for your child should a place be offered. The School reserves the right to consider termination of the enrolment if relevant material is not disclosed.

Family Information

Parent/Guardian 1

Relationship to child

Title and Surname

First Name

Family Information

Parent/Guardian 1

Address

State

Postcode

Country

Fee address please tick

Occupation

Employer

Nationality

Religious Denomination

Country of Birth

First Language

Home Telephone

Work Telephone

Mobile

Email

Parent/Guardian 2

Relationship to child

Title and Surname

First Name

Address

State

Postcode

Country

Fee address please tick

Occupation

Employer

Nationality

Religious Denomination

Country of Birth

First Language

Home Telephone

Work Telephone

Mobile

Email

If a third party is covering fees, please advise the Registrar.

Please circle the preferred email address to receive School correspondence

Parent/Guardian 1 2 Both *please circle*

Are there any court orders pertaining to this child? **Yes / No** *please circle*

If yes, please provide details and copies

.....

.....

.....

.....

Emergency Contact Details (other than Parent/Guardian)

Name Relationship to Child

Home Telephone Work Telephone

Mobile Email

Address

Association with Guildford Grammar School

Is the parent, grandparent, sibling or other relative an Old Guildfordian? **Yes / No** *please circle*

Name Relationship

Year House

Name Relationship

Year House

Name Relationship

Year House

Name Relationship

Year House

Association with Guildford Grammar School

Name of sibling(s) who are current students at the School, or who are enrolled to attend in future years

Name	<input type="text"/>	Academic Year	<input type="text"/>
Name	<input type="text"/>	Academic Year	<input type="text"/>
Name	<input type="text"/>	Academic Year	<input type="text"/>
Name	<input type="text"/>	Academic Year	<input type="text"/>

Terms and Conditions of Enrolment

- A non-refundable Application Fee of \$120 per student must accompany this Application.**
- Lodgement of this Application does not guarantee a place at the School.
- I/we have completed this application form to the best of my/our knowledge. Further I/we acknowledge and accept that if it can be demonstrated that I/we have withheld information relevant to the application/enrolment process, especially in relation to this student's individual needs, medical conditions, health care requirements and/or Court Orders, then the enrolment process may be refused or terminated on this ground.
- I/we will provide a copy of the student's most recent school reports prior to the interview.
- I/we will advise the School of any change of personal details including email details between the time of application and the duration of the enrolment.
- A formal offer of a place at the School is made following a successful interview with the Headmaster or his delegated representative. I/we understand that attendance at an interview does not guarantee an offer of a place. Both parents must accompany the student to the interview, except under exceptional circumstances. Appropriate paperwork must be signed and returned to the School prior to a student commencing at the School. **A non-refundable Acceptance and Endowment fee of \$2860 is payable per family upon the offer of a place.**
- Leave of absence can only be granted for a one (1) year period. In exceptional circumstances, extensions to this request may be requested in writing to the Headmaster and places are granted upon availability.
- I/we agree that if necessary, a credit check may be undertaken by the School with any schools you have been previously associated with.
- I/we agree to abide by and support the philosophies of the School and lend full support to the staff of the School in the implementation of these philosophies.
- I/we accept full responsibility for the school fees and any other cost involved for the duration of enrolment of this student at the School.
- I/we understand that the Annual Fee set out in the Fees and Charges Schedule is payable in equal instalments or in advance at the School at the beginning of each academic year. Charges for goods and services are payable as rendered. A student may not be permitted to enter the School at the beginning of any Term unless all fees and charges are paid up to date.
- I/we understand that a term's notice must be provided to the School in writing, otherwise the School is entitled to charge this in lieu of notice given.
- An offer of enrolment as a boarder will be for the four terms of the year. Any request for withdrawal will require the balance of the boarding fees for the remainder of the year to be paid.
- The School, at its discretion, may seek to recover from you any damage to the School's property caused or contributed to by the student, net of any amount the School may recover under the School's insurance policies.
- I/we authorise the School to incur costs on my/our behalf where they relate to the student's medical expenses arising from accident or illness.
- I/we agree that the student is solely responsible for loss or damage to personal property brought to the School.
- All information collected on this form will be used and stored in accordance with the School's Privacy Policy, which is available on the school's website at www.ggs.wa.edu.au and in the School Handbook.**

Privacy Requirements

Should any information about your family or child be of a sensitive or private nature, attach a separate letter outlining these circumstances.

I/We agree to the collection and use of personal information for my child and family.

Photo consent

The School takes and uses a range of photos of school-related activities and events throughout the year, for use in various school publications, marketing, advertising and social media.

Please indicate whether you provide consent to photos of your child being used for the following purposes:

Internal publications	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Video footage	Yes <input type="checkbox"/>	No <input type="checkbox"/>
External publications	Yes <input type="checkbox"/>	No <input type="checkbox"/>	In-class technology	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Social media	Yes <input type="checkbox"/>	No <input type="checkbox"/>			

Parental Agreement to Guildford Grammar School - TERMS AND CONDITIONS

I/We agree to the terms and conditions and give permission to process this Application for Enrolment. I/we understand that by signing this application I/we am agreeing to and will abide by the above terms and conditions for the full term of this child's enrolment at Guildford Grammar School.

Signature of Parent/Guardian 1

Date

Signature of Parent/Guardian 2

Date

Payment Details

Pay the amount **\$120** by **Cash** **Cheque** **Credit Card** **Direct Deposit**

Credit Card Details Card Type: **Mastercard** **Visa** **Amex**

Name on card

Card Number

Expiry Date

Signature

Direct Deposit Details

Account Guildford Grammar School Inc **Bank** Westpac **BSB** 036 000 **Account** 869683

Payment Reference [Student Name, Academic Year of Entry, Calendar Year of Entry]
e.g. David Citizen, Year 8, 2020

SWIFT code for overseas payments WPAC AU 25

Cheque Details

Payable to Guildford Grammar School, 11 Terrace Road, Guildford, Western Australia 6055