

OVERSEAS STUDENTS' FEES AND CHARGES

2008



Guildford Grammar School is an approved School to accept Full Fee Paying Overseas Students

TUITION FEES:	ANNUAL FEE		INSTALMENTS
	By Instalments	If paid in full by 4 February 2008	Beginning of Each Semester
Preparatory School	\$30,940	\$30,015	\$15,470
Senior School	\$34,965	\$33,920	\$17,483

There are **no** added charges for class music tuition, bus fares for school term activities, the School Magazine or curriculum based excursions.

For boarders, the fees cover board, laundering and routine nursing. The costs of camps will vary and be charged separately.

Maintenance Bond for Boarders \$500 is invoiced on first terms fee statement for new boarders. Bond is refundable upon student leaving boarding and all outstanding accounts settled. Parents may opt to donate this Bond to the School Building Fund upon leaving.

International Air Travel

Parents are requested to note the commencement and final dates for each term and make travel arrangements to adhere to those dates. Please note that the School **will not** fund the cost of air travel for students.

Medical Health Cover

A \$315pa annual government medical cover levy is charged and is a condition of the student visa. Visa length health cover is **required** for all students.

Payment of Accounts

Parents may choose to pay a discounted annual fee of 4 February 2008; alternatively, the full annual fee may be paid in two equal instalments prior to **the first day of each Semester**.

The Headmaster will not permit further tuition to be provided for any student whose fees are not received by the due date. Parents experiencing difficulties in meeting their fee commitment should discuss alternative arrangements with the Bursar. Please ensure that when mailing payments, sufficient postage time is allowed to ensure the payment is received at the Bursar's Office by the due date.

Payment by Credit Card

The School accepts payment by Mastercard, American Express (AMEX) or Visa. This service does, however, attract a merchant fee which will be added to your School Account should you wish to pay by this method. This fee is currently 1.00% for normal credit card payments and for credit card payments made via BPAY. Payment may of course be made by debit card, cheque or direct debit which does not attract this fee.

Payment by BPAY

Payment may be made by telephone or over the internet through your financial institution using your cheque, savings or credit card. Details of the School's biller code and reference number will appear on your statement.

Withdrawal of a Student

The Headmaster must be given a semester's notice **in writing** prior to the removal of a student. Failure to give such notice will result in a financial penalty in accordance with the refund policy overleaf.

Registration Fee

A charge of \$120.00 is payable when the completed Application for Enrolment form is sent to the School.

Acceptance/Endowment Fee

A non-refundable capital contribution of \$2,200.00 is payable in respect of the first child accepting a place at the School.

The fee is reduced by \$600.00 for entrance at Year 11 and by \$900.00 for entrance at Year 12.

Accident Insurance

Worldwide personal accident insurance (including a tutorial benefit) is provided for all students taking part in School activities or work experience. Details are available from the Bursar's Secretary on +61-8-9377-9201.

Goods and Services Tax (GST)

The School reserves the right to pass on any GST that may be applicable.

Curriculum Council

The Curriculum Council of Western Australia charges an administration fee to all overseas students. The charge for 2008 is yet to be set but as an indication it was \$180 for year 11 and \$440 for year 12 students in 2007.

CRICOS Provider Code 00437D

Guildford Grammar School is registered on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) to accept students from Years 1 to 12.

Music Tuition

Music (individual tuition – 16 lessons per semester)

	60mins	45mins	30mins
Per Term	\$832.00	\$624.00	\$416.00

Instrument Hire

Per semester – depending on instrument hired \$100.00 - \$190.00.

Enrolment is for a full term, and if a student discontinues a subject during a term, the full charge will remain.

Specific details of the tuition available may be obtained from the Director of Music on +61-8-9377-9280.

Insurance

It is strongly recommended that parents check their health insurance policies to ensure adequate medical, personal property and liability insurance cover. The School cannot accept responsibility beyond the benefits of the Overseas Student Health Cover for medical expenses arising from accident or illness, loss of or damage to personal effects. In an emergency, your child will be taken to the School Medical Centre of public Hospital, and any procedures will be covered, in part, by Medibank Private.

Grievance Policy

Other than those issues already covered within the School's Handbook, any grievance regarding finances is handled by the Bursar, whilst academic grievances will be dealt with by the Deputy Headmaster – Curriculum.

As a guide, the School will adhere wherever possible to the Department of Education Registration and Protocol Procedures.

Refund Policy

(This agreement does not remove the right to take further action under Australia's consumer protection laws.)

REASON FOR REFUND	NOTIFICATION PERIOD	REFUND
1. Student's application for a visa is unsuccessful.	Before semester/education services commences.	Full refund (less \$230.00 for administrative expenses).
2. Student with a visa withdraws.	More than 10 weeks before semester/education service commences.	Full refund (less 10% or \$1,000, whichever is the lesser, for administrative expenses)
	More than 4 weeks and up to 10 weeks before semester/education service commences.	70% of a semester's fees.
	4 weeks or less before semester/education service commences.	40% of a semester's fees (less 10% or \$1,000, whichever is the lesser, for administrative expenses).
	After semester/education service commences and during first 4 weeks.	30% of a semester's fees (less 10% or \$1,000, whichever is the lesser, for administrative expenses).
3. If the School withdraws, fails to provide program offered or terminates an education service.	Before semester/education service commences.	Full refund (less \$230 for administrative expenses unless offer had been based on incorrect information from the student, then the School will retain up to \$600).
	After semester/education service commences.	Refund, pro rata, the unearned portion of 55% of the semester's fees.
4. If the School withdraws a student from an education service because the student has seriously breached international student visa conditions or the School's rules.	After semester/education service commences.	No refund of the semester's fees and not less than 40% of fees applicable to a subsequent semester.

Department of Education Services

22 Hasler Road, Osborne Park WA 6017 –
www.des.wa.gov.au Telephone +61-8-9441-1900.

Guildford Grammar School Foundation

The Guildford Grammar School Foundation is an organisation of friends of the School. The objects of the Foundation are to support the School wherever possible, and establish an on-going endowment to ensure that future generations will benefit from Guildford Grammar School. Further information about the Foundation may be obtained from the Foundation Executive Officer, Mr Neil Williamson on +61-8-9377-9217.

Objectives

Each student is enrolled at Guildford Grammar School in the following course:

Years 1 – 7	Primary Education
Years 8 – 10	Secondary Education
Years 11 – 12	Post Compulsory Secondary Education

At the end of Year 12, each student will have the opportunity to site for:

1. Certificate of Secondary Education
2. A Tertiary Entrance Score – not an Award, but a score out of 510. This is converted to a Tertiary Entrance Rank (TER) which ranks students in order of merit for University entrance. The TER is used in all Australian States.