



2008 INSTRUMENTAL AND VOCAL MUSIC TUITION

An extensive instrumental and vocal program is offered at Guildford Grammar School. Where possible we endeavour to accommodate all new students in the instrument of their choice but places are limited and demand for some instruments is high.

Tuition is available in the following areas for 2008:

Voice	Flute	Trumpet	Piano
Violin	Oboe	Trombone	Pipe Organ
Viola	Clarinet	French Horn	Electric Organ
Cello	Alto Sax	Euphonium	Ac./El. Guitar
Double Bass	Tenor Sax	Tuba	Bass Guitar
	Baritone Sax		Percussion
	Bassoon		Drums

Lessons will be charged at the rate of \$26 per 30 minute lesson, \$39 per 45 minute lesson and \$52 per 60 minute lesson.

INSTRUMENT HIRE

Some instruments are available for hire through the School ranging in cost from \$100-\$150 per semester. **All students are responsible for the security of their own instrument.** In the case of Guildford Grammar owned instruments, loss or damage to the instrument or its case is the parents' responsibility for the term of the loan or hire (We suggest the instrument be listed on your contents' insurance).

Hire instruments will be distributed to the student once the semester hire fee and loan agreement form have been returned to the Music Office.

A limited number of instruments are available for hire. Instruments will be allocated in order of receipt of applications and therefore Guildford Grammar cannot guarantee that all requests for instruments will be met.

Any student hiring a Guildford Grammar instrument is required to use that instrument in one of the School music ensembles or as directed by the Music School Director.

If a student is not involved in a school music ensemble they may not hire from the school and will be expected to purchase their own instrument.

TUITION FEES AND ACCOUNTS

By completing a lesson application form, you are committing to tuition for the year, paid for in two semester installments. Formal written notice of one term (to the Music School Director) must be given if any student wishes to cease music lessons. Cessation of lessons at any stage during the semester will not result in reimbursement of any portion of the Semester lesson fee.

Once you have completed a lesson application form, and returned it together with the Semester One lesson fee, prior to the payment deadline, your child will be allocated a teacher and time and day of lesson commencement.

The Semester One lesson application form and payment is to be returned direct to Di Ledger in the Music Office (not the tutor or finance office) either by cheque (made payable to Guildford Grammar School), cash or credit card. Your preferred payment option will be denoted on the application form.

To **commence tuition** in Term 1 2008, your enrolment form must be received by the Music Office, along with the subsequent lesson payment by Friday 8th February 2008, at the latest.

If payment is not received by that date, **lessons will not commence until Semester 2**. All lessons in both the Prep and Senior school will commence in Week 3 of Term 1, on Monday 18th February.

An account for Semester 2 lessons will be posted to you in Term 2 – payment is required by Friday 27th June for lessons to continue into Semester 2.

While there is an aim of giving 30 lessons per year, for various reasons this may not be possible. The Semester One invoice will be for 16 lessons. The Semester Two invoice will take into account the number of lessons actually given in Semester One and will be an account for the number of lessons students will realistically be able to receive in the second semester.

Payment deadlines for 2008 music lessons are as follows:

Semester 1	Friday 8 th February	Wk1, Term 1
Semester 2	Friday 27 th June	Wk9, Term 2

Failure to make payment by the above deadlines will mean lessons will not continue into the next semester.

REPORTS

Individual Instrumental and Vocal Music Reports are issued at the end of each semester to all students receiving tuition.



INSTRUMENTAL LESSON RECORD BOOK

Each instrumental and vocal student will be supplied with a lesson record book. This enables the tutor to set out what work needs to be done, practice expectations, lesson times and perhaps most importantly, communication with parents. Parents are encouraged to initial the student's practice times each week.

PERFORMANCES

All students learning a musical instrument through the school are expected to participate and be a member of at least one ensemble suitable to his/her instrument/voice.

These ensembles and/or individuals may also be invited to perform at various school concerts, assemblies, services and community functions.

It is expected that students, who are ensemble members, will be committed to being available for all performances.

All performances and other musical activities such as camps/excursions are especially designed to enhance the music education of our students. All music specific events and dates of importance have been collated in the published *2008 K-12 Music Performance Calendar*. It is expected that these events are noted in diaries and attended by students. Award Presentations, special dinners and birthday celebrations are not regarded as reasonable excuses for not attending a performance.

Students may also be considered for A.M.E.B music examinations and although not compulsory, most students and tutors find them beneficial and worthwhile. For more details, please contact the Music School Director.

LESSON TIMES AND TIMETABLES

Instrumental lessons occur at rotating times throughout a fixed day each week, so as to accommodate the school 10 day cycle. This prevents students missing the same subject lesson each week.

A small number of instrumental lessons are scheduled outside normal school hours. These are usually to accommodate senior students and those experiencing learning difficulties in the classroom and are subject to the availability of tutors.

Timetables will be displayed on the Music notice boards in both the Senior and Preparatory School.

For Senior School students, it is their responsibility to check times of their instrumental lesson and notify the Music Secretary of any timetable clashes.

In the Prep School, students are encouraged to take note of their lesson time and arrive promptly for it, however music tutors will collect students from their classroom if they do not arrive for their scheduled music lesson.

MISSED LESSONS AND NON-ATTENDANCE

If a student is unable to attend their lesson in the event of a test/excursion, he/she must inform the Music Secretary at least 24 hrs in advance to allow adequate time for lesson rescheduling.

If a student is going to be absent from a lesson due to sickness, to avoid the lesson fee being charged, please notify the Music Secretary, Mrs Di Ledger, of the absence before 7.30am on 9377 9280.

There is an answering machine located at this extension which will be cleared at 7.30am every morning, and roster updates emailed and published to both the Prep and Senior School shortly thereafter.

If notification is not received, or received after the strict 7.30am cutoff, the lesson will be charged for as given.

Parents will be informed by post every time their child misses a lesson without reason, or due to inadequate notice, and is therefore charged.

ALL LESSONS BEGIN IN WEEK 3 TERM 1

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